TOWN OF VIEW ROYAL

BYLAW NO. 1170

CONSOLIDATED FOR CONVENIENCE TO JUNE 2026

Amendment Bylaw No. 1170

A BYLAW TO REGULATE ADDRESSSING

The Council of the Town of View Royal, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as “Addressing Bylaw No. 825, 2012”.

Definitions

2. For the purpose of this Bylaw the following words have the following meanings:

“Accessory Building” means a building that is devoted to an accessory use.

“Civic Address” means the legal address assigned to a lot by the Town.

“Director” means the Director of Development Services or their designate for the Town of View Royal. ***Amendment Bylaw 1170, 2026***

“Lot” means any parcel, block or other area in which real property is held or into which real property is subdivided but does not include a street or portion thereof.

“Plan of Subdivision” includes any plan registered under the Land Title Act or Strata Property Act.

“Street” means any road, lane, bridge, viaduct and any other way open to the use of the public or as common strata property but does not include a private right-of-way on private property in a fee simple configuration.

“Street Address” means the number posted on a dwelling that reflects the civic address of the lot, or, in the case of multiple buildings on a lot, the building’s address.

“Town” means the Town of View Royal.

Subdivision Plan

3. Upon the registration of a plan of subdivision the Director of Development Services shall assign a civic address to each lot in the subdivision.

Change of Address

4. The Director may change the civic addresses and street addresses of property and buildings within the Town as a matter of public interest and safety.

5. No person shall alter, renumber or change any street or civic address without first receiving permission from the Director pursuant to this bylaw.

6. Where an owner of a lot wishes to change the civic address, the owner shall submit an application, in the prescribed form, to the Town together with a non-refundable application fee as indicated within the Fees and Charges Bylaw. The Director shall decide in accordance with this bylaw whether or not to permit the change.

7. No compensation will be paid by the Town to an owner or occupant as a result of their costs incurred from a change to a civic or street address.

Guidelines

8. In assigning civic addresses and considering changes to them, the Director shall be guided by the following rules:

    a) The addresses of the lots on the North and West sides of any street shall consist of even numbers and those on the South and East sides of any street shall consist of odd numbers.

    b) In the case of diagonal or intersecting streets or irregular or diagonal blocks, addresses shall be assigned to conform to the general numbering pattern in the Municipality, so that addresses shall conform to similar addresses on all parallel streets as far as possible.

    c) Civic addresses shall follow a logical, consistent pattern to enable ready access by emergency vehicles and provide for assigning of logical and consistent civic addresses, which conform to the existing pattern in the Municipality, in future subdivisions.

    d) No civic address shall be changed during the period of time between the filing of an application for a building permit and the issuance of an occupancy permit for that building.

    e) No civic address shall be changed for a lot between the time an application for a plumbing, sign, driveway access or blasting permit has been submitted and the time the permit is issued or denied.

Displaying Address

Deleted as per Amendment Bylaw 1170, 2026

Offences and Penalties

9. Every person who neglects or refuses to carry out street addressing as prescribed by a Director to remedy a breach of this Bylaw commits an offence.

10. Every person who violates any provision of this Bylaw or who suffers or permits any act or thing to be done in contravention of this Bylaw, or who neglects to do or refrains from doing any act or thing required to be done or who violates any of the provisions of this Bylaw, shall upon summary conviction be liable to a fine as indicated in the Municipal Ticket Information Bylaw. Every day in which the circumstances which give rise to the offence continue shall be deemed to be a new offence.

11. If any section or lesser portion of this Bylaw is held invalid, it shall be severed and the validity of the remaining provisions of this Bylaw shall not be affected.

Amendment Bylaw 1170, 2026

READ A FIRST TIME THIS 21st DAY OF FEBRUARY, 2012

READ A SECOND TIME THIS 21st DAY OF FEBRUARY, 2012

READ A THIRD TIME THIS 21st DAY OF FEBRUARY, 2012

ADOPTED BY COUNCIL, SIGNED BY THE MAYOR AND THE CLERK AND SEALED WITH THE SEAL OF THE TOWN OF VIEW ROYAL THIS 20th DAY OF JANUARY, 2015.

MAYOR

CLERK